

December 12, 2001

MINUTES OF A REGULAR MEETING OF THE TORRANCE CABLE TELEVISION ADVISORY BOARD.

1. CALL MEETING TO ORDER:

The Torrance Cable Television Advisory Board convened in a regular meeting on Wednesday, December 12, 2001, at 7:14 p.m. in the Torrance Community Television studio located in the Telecommunications Center.

2. ROLL CALL:

Present: Commissioners: Cahill, Perkins, Stadler, Tsao, and Chair Craft

Also Present: Michael Smith, Cable Television Administrator
Jesse Foreman, Coordinator
Cindy Hibbard, Temporary Secretary

Excused: Haussmann, Mikulicich, Jr.,

3. FLAG SALUTE:

Commissioner Cahill led the salute to the flag.

4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA:

MOTION: *Commissioner Perkins moved to accept and file the report of the City Clerk on posting of the agenda for this meeting. This motion, seconded by Commissioner Stadler, carried with an aye vote.*

5. APPROVAL OF MINUTES:

MOTION: *Commissioner Cahill moved to approve the minutes for the November 14, 2001 meeting. This motion seconded by Commissioner Perkins, carried with an aye vote.*

6. SCHEDULED BUSINESS:

a) Community Matters – NONE

b) Committee Reports

(1) Producer Incentive – NONE

(2) Franchise Renewal – NONE

(3) **Operating Policies and Procedures – NONE**

(4) **Open Mic Night – NONE**

(5) **Video Programming Awards – NONE**

(6) **Future of Access - NONE**

c) Report of Community Television Center - November, 2001

Coordinator Foreman discussed the statistics for the month. He highlighted the seven programs completed for the month.

Brief discussion followed.

MOTION: *Commissioner Stadler moved to accept the Torrance Community Television Center Report for November 2001. This motion, seconded by Commissioner Cahill, carried with an aye vote.*

d) Report of Legislative and Cable Related Activities – November, 2001

Administrator Smith gave a brief summary of the report. He highlighted AOL Time Warner announced that Gerald Levin will step down as CEO of the media giant in May, the marginal success of the Western Show (cable industry conference), and that TBS founder predicts there will only be two cable operators and one satellite company in the near future.

Brief discussion followed.

MOTION: *Commissioner Stadler moved to accept the Legislative and Cable Related Activities Report for October 2001. This motion, seconded by Commissioner Perkins, carried with an aye vote.*

e) Old Business - NONE

f) New Business

1) Recommendation from the Cable Television Administrator that the Cable Television Advisory Board accept and file the report on Time Warner's Basic Rate review.

Administrator Smith highlighted the basic rate review and that Time Warner's rates are now consistent with Federal rules. He also discussed the channel additions and changes.

Discussion followed.

MOTION: *Commissioner Cahill moved to accept and file this report. This motion seconded by Commissioner Perkins, carried with an aye vote.*

g) Addendum Matters – None

7. ORAL COMMUNICATIONS:

- a) Administrator Smith wished everyone a Happy Holidays, Merry Christmas, and Happy New Year.
- b) Coordinator Foreman also wished everyone Happy Holidays.
- c) Clerk Typist Hibbard also wished everyone Happy and safe Holidays.
- d) Commissioner Cahill thanked Administrator Smith and Coordinator Foreman for conducting the Orientation Session last month. She enjoyed learning about TCTV and becoming a new User.
- e) Commissioner Perkins wished everyone a Merry Christmas, Happy Hanukkah, Happy Kwanza, and Happy New Year.
- f) Commissioner Stadler wished everyone a Merry Christmas and Happy New Year.
- g) Commissioner Tsao invited everyone to attend the Torrance Chamber of Commerce Open House, December 10th.
- h) Chair Craft wished everyone a Happy Holidays.
- i) Chair Craft also mentioned his daughter had just published a book; "Calories Don't Count".

8. ADJOURNMENT:

Chair Craft adjourned the meeting at 9:10 p.m. to reconvene on Wednesday, January 9, 2002 at 7:00 p.m.

Respectfully submitted,

Michael D. Smith
Cable Television Administrator